

CITY OF MENASHA
Landmarks Commission
140 Main Street, 3rd Floor Council Chambers
September 19, 2007

MINUTES

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1. CALL TO ORDER

Meeting called to order at 4:07 by Comm. Lynch.

2. ROLL CALL/EXCUSED ABSENCES

A. -

MEMBER PRESENT: Ald. Merkes, Kristi Lynch, Mary Nebel, Chris Evenson, Charlie Cross.
OTHERS PRESENT: Associate Planner Jessica Beckendorf, Community Development Director Greg Keil (On consultive issue only), Otter Creek representatives.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Minutes of the September 12, 2007 Landmarks Commission meeting \(to be received\)](#)

Minutes deferred for final draft.

4. DISCUSSION

A. [Facade Improvement Grant/Loan Program Fund Availability](#)

Jessica stated that there is a \$10,500 balance in available funds for North side projects and South side projects are in deficit. The City attorney recommends against pre-approval of funding requests, pending receipt of funds. There was discussion as to periodic reporting of funds available, status of loans, and follow up on effectiveness of grants.

5. ACTION ITEMS

A. [Facade Improvement Proposal - 165 Main Street - JDog Studios](#)

The new colors introduced were Sherwin Williams-Grandview Green (facade) and Black Bean (trim). Owner has withdrawn request to change facade color on adjoining building for the time being.

Motion made by Comm. Evenson and seconded by Comm. Lynch to approve specified colors for studio building.

Motion carried.

B. [Facade Improvement Grant/Loan Application - 216 Main Street - The Wreath Factory/Otter Creek](#)

backyard (to be received)

Otter Creek representatives stated that as work had been previously approved as to nature and quality, focus was on funds availability and form of assistance to be given. Question discussed as to the number of facades and overall definition of facade for purpose of assistance. For the purposes of this request, consensus was that three facades exist, based on the proportion of the sidewall exposed/visible and improvements being made on that side. Discussion on use of grants, given amount of funds available and higher cost of private funds devoted to project by Otter Creek. Motion made by Comm. Nebel to grant \$7,500 and \$2,500 per facade.

Discussion ensued.

Motion amended by Comm. Evenson to offer \$6,000 and 2,500 per full front and rear facades and \$1,000 on side facade.

Final motion made by Ald. Merkes and seconded by Comm. Nebel to grant \$2,500 for front facade and \$2,500 for rear facade and \$287.50 for side facade (being one-half of bid cost for work on that facade).

Motion to grant \$2,500 for front facade and \$2,500 for rear facade and \$287.50 for side facade carried.

6. CITIZEN REPRISE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)

A. -

No one spoke.

7. ADJOURNMENT

A. -

Next meeting set for October 10, 2007 at 4:00 p.m in Council Chambers.

Motion made by Comm. Evenson and seconded by Comm. Cross to adjourn at 5:10 p.m.